



Markfield is an inclusive community hub in Haringey promoting equal rights, participation and choice for disabled people and their families

ADVICE WORKER

Fixed-term contract until 31st March 2020

(with possible extension subject to funding)

Hours of work:

Either one full-time worker: 35 hours per week

Or two part-time workers: each approx 16-18 hours per week

Salary: spine points 26 to 28. £24,743 to £26,276 per year pro rata

Plus optional 5% contributory pension scheme

25 days a year holiday pro rata, rising to 30 days after 3 years' service

This is an opportunity to be part of our experienced family support team providing the Special Educational Needs & Disabilities (SEND) Information, Advice and Support service to parents/carers and young people in Haringey.

We are seeking someone with:

- The skills to effectively support young people with SEND to express their views
- excellent communication skills and the ability to build positive working relationships with families and professionals
- a good understanding of the Special Educational Needs system
- experience of providing information and advice services
- a commitment to promoting equal rights and safeguarding of children, young people and vulnerable adults.

We can offer the opportunity for you to develop your skills within a dynamic organisation which plays a key role in influencing the local development of good practice and policy in relation to services for disabled people and their families.

A satisfactory Disclosure and Barring Service (DBS) check will be required before appointment is confirmed.

This post is initially fixed-term for one year, with the possibility of extension, subject to funding.

Closing date: Thursday 28th March 5pm

Interviews will be held on Tuesday 2nd April 2019

To apply: download an application form & Job Description from: www.markfield.org.uk

Telephone: 020 8800 4134 Email: enquiries@markfield.org.uk

Markfield is committed to equal opportunities for users and staff and encourages applications from all sections of the community. Our building is fully accessible.

Registered Charity No: 289904

Company Limited by Guarantee: 1691876