



Markfield is an inclusive community hub in Haringey promoting equal rights, participation and choice for disabled people and their families

## **SENDIASS ADVISER**

### **Permanent contract**

**Hours of work: 23 to 26 hours per week** - negotiable, with flexible working (more hours during school term times)

**Salary: £28,962 per year pro rata**

This is an opportunity to be part of our experienced family support team providing the Haringey **Special Educational Needs & Disabilities Information, Advice and Support Service (SENDIASS)** to parents/carers and young people.

We are seeking someone who has:

- the skills to effectively support parents and young people with SEND to express their views
- excellent communication skills and the ability to build positive working relationships with families and professionals
- a good understanding of the Special Educational Needs system
- experience of providing information and advice services
- the ability to use computerised office systems
- a commitment to promoting equal rights and safeguarding of children, young people and vulnerable adults

We can offer the opportunity for you to develop your skills within a dynamic organisation which plays a key role in influencing the local development of good practice and policy in relation to services for disabled people and their families.

This is a hybrid-working role with some work based at the Markfield community centre in south Tottenham, outreach work in schools, and some working from home (negotiable).

A satisfactory Disclosure and Barring Service (DBS) check will be required before appointment is confirmed.

**Closing date: Sunday 27<sup>th</sup> April**

Interviews will be held on **Thursday 1<sup>st</sup> May and Friday 2<sup>nd</sup> May**

**To apply:** download an application form & Job Description from: [www.markfield.org.uk](http://www.markfield.org.uk)

Telephone: 020 8800 4134 Email: [enquiries@markfield.org.uk](mailto:enquiries@markfield.org.uk)

**Markfield is committed to equal opportunities for users and staff and encourages applications from all sections of the community. Our building is fully accessible.**

Registered Charity No: 289904

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